Children’s Programming Internship

Mission Statement and Statement of Values:
We are an environment for play. We advocate for the value of play. We build minds through play.

Play is essential for healthy development. Play has the power to transform. Play benefits all ages. Everyone has the right to play. Play benefits families.

Qualifications:
Undergraduate/Graduate Major in: Communications, Education, English, Psychology, Social Studies, Social Work, Sociology, and other majors considered.

Job Description:
The Children’s Programming Intern reports to the Director of Education and is responsible for the prepping, setting up, facilitating, and cleaning up of children’s programs, as well as assisting with special programs, events, and Outreach programming as needed. The Children’s Programming Intern may also assist with other duties or projects, as determined by the Director of Education.

Skills Needed for Children’s Programming Intern:
Works well with children and adults, creative, good communication skills, self-motivated and very independent, able to adapt to a variety of situations, comfortable using a computer for creating documents and internet research (as needed).

General Information:
- The Children’s Programming Intern may work flexible hours, but it is desirable for the Intern to have availability during some or all of the following times: Tuesdays from 9:30am-12:30pm, Wednesdays from 9:30am-12:30pm, Thursdays from 9:30am-12:30pm or Thursday evenings from 5:00pm-8:00pm, Friday mornings from 9:30am-12:30pm, and Saturdays from 12:30pm-3:30pm
- The Children’s Programming Intern should be available between 6-15 hours per week
- This internship is not paid

It is very important to us that an intern gets the experience that they are looking for!
For more information regarding a Children’s Programming Internship, please contact Lauren Greer at 616.217.4908 or lgreer@grcm.org